

## The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building January 27, 2003 with the following members present: Alvan Johnson, Chairman; Mike Kearns, Vice Chairman; Bob Newsome, Member; and Cindy Kabriels sitting in for Rich Vargo, County Clerk.

### **8:30 Public Comment**

Eileen King, County Treasurer; Johnette Mueller, Budget and Finance Officer; and Hjerda McAllister, Administrative Assistant, attended.

Mueller presented and discussed worksheets on "Estimated Carryover Assumptions" and "Estimated CY 2003 - 2006 General Fund Carryover".

Kearns moved to approve the Memorial Hospital and Demand Transfer Work Session Special Meeting minutes of January 21, 2003 as amended. Newsome seconded. Carried 3 - 0.

Kearns moved to approve the Demand Transfer Work Session Special Meeting minutes of January 22, 2003 as amended. Newsome seconded. Carried 3 - 0.

Kearns moved to approve the minutes of January 23, 2003 as amended. Newsome seconded. Carried 3 - 0.

### **9:00 Business Meeting**

Pat Collins, Director of Emergency Management, attended.

Newsome moved to approve the Purchase Authorization for 40 new self-contained breathing apparatus and 12 hard cases from MES, Salina for Fire

District #1 in the amount of \$48,882.40 to be paid by Rural Fire District #1. Kearns seconded. Carried 3 -0.

The Board of County Commissioners have approved and signed Escapes and Abates for January, tax year 2002.

**9:30 Press Conference**

Janet Dean, Human Resources Coordinator; Stan McNickle, Assistant County Appraiser; Hjerda McAllister, Administrative Assistant; Chuck Heinz, Traffic Control Supervisor; Pam Woods, Deputy Treasurer; Mary Bigsby, Tax and Accounting Supervisor; Eileen King, County Treasurer; Jo Reed, Customer Service Representative; Siegrid Sloan, Administrative Assistant; Laura Wendlandt, Customer Service Representative; Frank McCoy, Director of Community Corrections; Julie Winter, Administrative Assistant; Delores Grater, Administrative Clerk; Kelly Springer, Administrative Analyst; Dennis Peterson, Director of Noxious Weed; Will Regdin, KMAN; Dan Harden, Director of Public Works/County Engineer; Rod Meredith, Assistant Director of Public Works/Parks Director; Lori Muir, Real Estate Specialist; Pat Collins, Director of Emergency Management; Darin Nelson, Mechanic Technician II; Bill Felber, Manhattan Mercury; Jolene Campbell, Deputy County Clerk; Rodney Hays, Public Works Operator; Larry Larson, Public Works Operator; Bill Koppa, Facility and Grounds Technician; and Richelle Williams, Information Systems Tech Specialist, attended.

J. Campbell said the primary election for the City of Manhattan will be February 25, 2003. The last day to register to vote for this election is February 10, 2003 at 5:00 p.m. Advance voting will begin February 5, 2003 in the Riley County Clerk's Office. Advance voting hours will be 8:00 a.m. - 5:00 p.m. Monday - Friday

February 5, 2003 – February 21, 2003 and Saturday, February 22, 2003 8:00 a.m.  
until 12:00 p.m.

J. Campbell said Riley County will be changing several polling places by cutting almost half of the Manhattan City precincts. The new polling places will be posted on the Riley County website. If there are any questions about the polling places the Riley County Clerk's Office can be contacted at 537 -6300.

J. Campbell encouraged voters to advance vote.

R. Williams said the Riley County Reach Committee awards an "Employee of the Year" each year. Employees are nominated for "Employee of the Month", then from all the nominations for the year an "Employee of the Year" is chosen.

Johnson read an nomination letter for Mary Bigsby and announced her as the "Employee of the Year" for 2002.

R. Williams said Mary Bigsby also received recognition from the public as well as fellow co-workers.

Dean and Johnson presented the "Years of Service Certificates" to the following:

**30 Years:**

Pam Woods

**Department:**

Treasurer's Office

**25 Years:**

Pat Collins  
Stan McNickle  
Kelly Springer  
Rodney Hays  
Julie Winter  
Siegrid Sloan

Emergency Management  
Appraiser's Office  
Clerk's Office  
Public Works  
Public Works  
Treasurer's Office

**20 Years:**

Frank McCoy  
Chuck Heinz  
Larry Larson

Community Corrections  
Public Works  
Public Works

**15 Years:**

Laura Wendlandt	Treasurer's Office
Delores Grater	Noxious Weed

**10 Years:**

Bill Koppa	Parks
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**5 Years:**

Darin Nelson	Public Works
Joanne Reed	Treasurer's

Johnson thanked all the Riley County employees for all their years of service to Riley County.

Hardensaid the Kansas Department of Health and Environment has scored the various Riley County water benefit districts for their respective technical, financial, and managerial capacities. These capacities should not be confused with the usual meaning of capacity that is applied to public water supplies. The usual meaning of capacity is the gallons per minute a public water supply can deliver through its system. This capacity is a federal government concept pertaining to operations as opposed to supply.

Hardensaid the 1996 amendments to the federal safe drinking water act require each state to prepare a strategy to assist public water suppliers in achieving technical, financial, and managerial capacity.

Hardensaid the technical capacity is a measure of a water system's ability to meet standards of engineering needed to serve customer needs. A technically capable water system is constructed, operated, and maintained according to accepted quality standards.

Hardensaidthefinancialcapacityisameasureofawatersystem'sability toraisemoneytoproperlymanagethefundingitneedsto efficiently operate over the long term.

Hardensaidthemanagerialcapacityisameasureofawatersystem's managementabilityandstructuretoprovideproperstewardshipofthewater system. Itisameasureoftheabilityto provideproperoversighttothesystem's operations.

Hardensaidthecapacitydevelopmentisthecombinedmeasureofthe technical, financial, and managerial capacity of a public water system.

Hardensaidtheminutedetailoftheprogramisavailableonthekansas DepartmentofHealthandEnvironmentwebsiteat [www.kdhe.state.ks.us/pws/capdev.html](http://www.kdhe.state.ks.us/pws/capdev.html) or from the Riley County Public Works Department.

HardensaidlastyeartheKansasDepartmentofHealthandEnvironment usedasurveytomeasurethecapacitydevelopmentofeachpublicwatersupply systeminKansas. TheKansasDepartmentofHealthandEnvironmentranks publicwatersupplysystemsasbeingalowprioritysystemifasystemscored19 points or less on the survey. A system is of medium priority if it scored between 20 and 39 points on the survey. High priority systems are those that score over 40 points. Hardensaidthelowerthescorethebetter. Low priority means the system has considerable overall capacity and is in little if any need of assistance from the Kansas Department of Health and Environment in managing its affairs.

Harden said the University Park County Water Benefit District had a technical score of 8, and financial and managerial score of 3 for an overall score of 11, thus placing it in the low priority area.

Harden said the Hunter's Island County Water Benefit District had a technical score of 7, and a financial and managerial score of 4 for an overall score of 11 also, placing it in the low priority area.

Harden said the Konza County Water Benefit District had a technical score of 10, and a financial and managerial score of 5 for an overall score of 15, placing it in the low priority area.

**10:00 Dan Harden, Director of Public Works/County Engineer**

- **Discuss and review options for providing wastewater collection and treatment for the Konza Valley area.**

Monty Wedel, Director of Planning and Development; Stan Morgan, Counselor/Director of Administrative Services; Terry McIntyre, City of Manhattan; and Jan Kruh, League of Women Voters, attended.

Harden discussed and reviewed options for providing wastewater collection and treatment for the Konza Valley area.

Harden said the options for providing wastewater collection and treatment are:

1. Collected wastewater can be treated by either pumping it under the Kansas River for delivery to the City of Manhattan wastewater treatment plant for treatment, or
2. Build either a waste stabilization pond or package treatment plant on the south side of the Kansas River and provide treatment there.

Discussion followed on water and sewer systems for the Konza Valley area.

Hardens suggested the Board of County Commissioners discuss the Konza Valley area wastewater collection and treatment with the City at a City/County Meeting.

The County Commissioners requested the Konza Valley area wastewater collection and treatment be scheduled at the next City/County Meeting.

**10:40 Memorial Hospital Board of Trustees – Bill Durkee**

Jan Kruh, League of Women Voters; and Bill Felber, Manhattan Mercury, attended.

Durkee discussed bills that the Memorial Hospital Board of Trustees paid for the month.

**11:00 Bob Isaac, Planning and Development**

**• Public Hearing for rezoning for Bart Thomas**

Monty Wedel, Director of Planning and Development; Ben Grosse; Jan Kruh, League of Women Voters; Bart Thomas; and Stan Morgan, Counselor/Director of Administrative Services, attended.

**11:02** Johnson opened the hearing.

Isaac presented and discussed the request to rezone a tract of land from “G-1” (General Agricultural) to “D-1” (Industrial Park District) for Bart Thomas.

Isaac said the request to rezone for Bart Thomas was denied by the Manhattan Urban Area Planning Board.

Isaac said the Riley County Conservation District said they couldn't support the request to rezone for Bart Thomas.

Isaacs said the Planning and Development staff recommended approval of the request to rezone for Bart Thomas.

**11:18** Johnson closed the hearing.

Newsom moved to approve the request to rezone the subject property from "G -1" (General Agricultural) to "D -1" (Industrial Park District), based upon the preliminary development plan as submitted, and accept any easements, rights -of-way or licenses, as shown on the final plat and a resolution that will amend the zoning map of Riley County concerning the use of certain real estate located in Manhattan Township with the caveat that changes will be made by the Planning and Development Department. Kearns seconded. Carried 3 -0.

**11:30 John Stites, Attorney**

- **Discuss vacated road in Jackson Township**

Stan Morgan, Counselor/Director of Administrative Services; Ben Grosse; and Jan Kruh, League of Women Voters, attended.

Stites discussed a vacated road in Jackson Township that Ben Grosse would like opened to access his property.

**11:48** Recessed until 1:15 to attend the Intergovernmental Luncheon.

**1:15 Stan Morgan, Counselor/Director of Administrative Services**

- **Administrative work session.**

Johnette Mueller, Budget and Finance Officer, attended.

**1:28** Kearns moved that the County Commission recess into executive session pursuant to the attorney-client relationship exception to the Kansas Open Meetings Act in order to obtain confidential legal advice regarding the Memorial



Hospital issues, the open meeting to resume in the County Commission Chambers at 2:00 p.m. Newsome seconded. Carried 3 -0.

**2:00** Newsome moved to go out of executive session. Kearns seconded. Carried 3 -0.

No binding action was taken during the executive session.

**2:00 Demand Transfer/Budget Cut Work Session**

**2:02 Pat Collins, Director of Emergency Management**

Johnette Mueller, Budget and Finance Officer; and Kathy Carpenter, Legal Assistant, County Attorney's Office, attended.

P. Collins discussed the Emergency Management Department's budget cuts for 2003.

**2:15 Frank McCoy, Director of Community Corrections**

Johnette Mueller, Budget and Finance Officer; Kathy Carpenter, Legal Assistant, County Attorney's Office; Bill Felber, Manhattan Mercury; and Buck Gehrt, attended.

McCoy discussed the 22<sup>nd</sup> Judicial District (Marshall, Brown, Nemaha, and Doniphan counties) Community Corrections' budget cuts for 2003.

McCoy said the employees requested no COLA and merit increase instead of losing the benefit of being Riley County employees as a suggestion for budget cuts.

McCoy said the supervisor for the 22<sup>nd</sup> Judicial District has requested the 1999 salary adjustment be rescinded.

The County Commissioners asked McCoy to have the Austin Peters Group evaluate the positions for 22<sup>nd</sup> Judicial District.

**2:30 Sam Schmidt, Appraiser**

Kathy Carpenter, Legal Assistant, County Attorney's Office; Buck Gehrt; Johnette Mueller, Budget and Finance Officer; and Bill Felber, Manhattan Mercury, attended.

Schmidt discussed the Appraiser's Office budget cuts for 2003.

**2:40 Johnette Mueller, Budget and Finance Officer**

Buck Gehrt; and Bill Felber, Manhattan Mercury, attended.

Mueller discussed the County Commissioners' expenses and budget from 2002.

**3:00 Monty Wedel, Director of Planning and Development**

Johnette Mueller, Budget and Finance Officer; and Buck Gehrt, attended.

Wedel presented and discussed a "General Fund Department's Below Bare Bones" Budget and "2003 Demand Transfer and Budget Cut Options" suggestions.

**3:15 Stan Morgan, Counselor/Director of Administrative Services**

Johnette Mueller, Budget and Finance Officer; and Buck Gehrt, attended.

Morgan discussed the Administrative Services' budget cuts for 2003.

**3:23** Kearns moved that the County Commission recess into executive session pursuant to the attorney-client relationship exception to the Kansas Open Meetings Act in order to obtain confidential legal advice regarding the Memorial Hospital issues, the open meeting to resume in the County Commission Chambers at 3:45 p.m. Newsome seconded. Carried 3 -0.

**3:40** Newsome moved to go out of executive session. Kearns seconded. Carried 3 -0.

No binding action was taken during the executive session.

**3:47 Bill Lansdowne, Director of Information Systems**

Kathy Carpenter, Legal Assistant, County Attorney's Office; Mike Watson, Director of Riley County Police Department; Johnette Mueller, Budget and Finance Officer; Terry Holdren, Brenda Jordan, Valerie Peterson, Kathryn Gonzales – Assistant County Attorneys; Jennifer Trombla, Teen Court Coordinator; Bill Kennedy, County Attorney; and Jared Nelson, Truancy Monitor, attended.

Lansdowne discussed the Information Systems' Department budget cuts for 2003.

**4:04 Bill Kennedy, County Attorney**

Kathy Carpenter, Legal Assistant, County Attorney's Office; Mike Watson, Director of Riley County Police Department; Johnette Mueller, Budget and Finance Officer; Terry Holdren, Brenda Jordan, Valerie Peterson, Kathryn Gonzales – Assistant County Attorneys; Jennifer Trombla, Teen Court Coordinator; Stan Morgan, Counselor/Director of Administrative Services; Jon Brake, Free Press; and Jared Nelson, Truancy Monitor, attended.

Holdren, Jordan, Peterson, and Gonzales presented and discussed each of their duties in the County Attorney's Office.

Kennedy thanked the County Commissioners for input on the budget cuts.

Kennedy discussed the County Attorney's Office budget cuts for 2003.

Kennedy encouraged the County Commissioners not to cut the fifth attorney in the County Attorney's Office.

**4:45 Johnette Mueller, Budget and Finance Officer**

Mike Watson, Director of Riley County Police Department; Jon Brake, Free Press; and Stan Morgan, Counselor Director of Administrative Services, attended.

Mueller discussed the Riley County Police Department's budget.

Watson discussed the history of carryover for the Riley County Police Department.

Watson discussed the Riley County Police Department budget cuts for 2003.

**5:06** News item moved to adjourn. Kearns seconded. Carried 3 -0.